**WORKS CONTRACT NOTICE**

**Contract title: Works for Reconstruction of the building of the Kayak Centre**

**Location** –West Bačka District, AP Vojvodina, Republic of Serbia

1. **Publication reference**

HUSRB/1602/31/0227-2/works 7.2.1

1. **Procedure**

Competitive negotiated Tender Procedure

1. **Programme title**

Interreg – IPA Cross-border Co-operation Programme Hungary-Serbia

1. **Financing**

HUSRB/1602/31/0227

1. **Contracting Authority**

City of Sombor

Trg cara Urosa 1, 25000 Sombor

The Republic of Serbia

Clarifications may be sought from the contracting authority at the following email address [greenwayssombor@gmail.com](mailto:greenwayssombor@gmail.com) at the latest 21 days before the deadline for submission of applications stated at the point 19 below.

Clarifications will be published on the website  [<https://www.sombor.rs/gradska-uprava/javne-nabavke-2/javne-nabavke-u-toku/>](http://www.sombor.rs/) at the latest 11 days before the deadline.

**CONTRACT SPECIFICATIONS**

1. **Description of the contract**

Complete reconstruction of an outdated warehouse on the Veliki Bački Canal to be used as Kayak Centre. Works include preparatory activities, groundwork, concrete and reinforced concrete works, masonry, tinsmith works, roofing and carpentry, installation of electricity, water and sewage systems, sanitation, frontal reconstruction, ceramics, plastering, painting and installation of internal furniture. Floating pontoons will be produced and installed in front of the building on the water. Contract implementation period is 120 days from the contract signing.

1. **Number and titles of lots**

One lot only

**TERMS OF PARTICIPATION**

1. **Eligibility and rules of origin**

Participation is open to all natural persons who are nationals of and legal persons (participating either individually or in a grouping – consortium – of tenderers) which are effectively established in a Member State of the European Union or in a eligible country or territory as defined under the Regulation (EU) no. 236/2014 establishing common rules and procedures for the implementation of the Union's instruments for external action (CIR) for the applicable instrument under which the contract is financed (see also heading 22 below). Participation is also open to international organisations. All supplies under this contract must originate in one or more of these countries. However, they may originate from any country when the amount of the supplies to be purchased is below EUR 100 000 per purchased.

Pleasebe aware that after the United Kingdom's withdrawal from the EU, the rules of access to EU procurement procedures of economic operators established in third countries and of goods originating from third countries1 will apply to candidates or tenderers from the United Kingdom, and to all candidates or tenderers proposing goods originating from the United Kingdom1 depending on the outcome of negotiations. In case such access is not provided by legal provisions in force at the time of the contract award, candidates or tenderers from the United Kingdom, and candidates or tenderers proposing goods originating from the United Kingdom could be rejected from the procurement procedure*.*

1. **Grounds for exclusion**

Tenderers must submit a signed declaration, included in the tender form for a works contract, to the effect that they are not in any of the situations listed in Section 2.6.10.1 of the **practical Guide.**

Tenderers included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

1. **Number of tenders**

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the works required in the tender dossier.

1. **Tender guarantee**

No tender guarantee is required.

1. **Performance guarantee**

The successful tenderer will be asked to provide a **performance guarantee of 10%** of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the contracting authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

1. **Clarification meeting and/or site visit**

A mandatory information meeting and site visit will be organized on 09.11.2018. from 11:00 am to 14:00 local time, in premises of the Contracting Authority, City of Sombor, Trg cara Urosa 1, 25000 Sombor, conference room 108.

If potential tenderers have some questions regarding clarification meeting they can contact Contracting Authority representative through email: [greenwayssombor@gmail.com](mailto:greenwayssombor@gmail.com).

1. **Tender validity**

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders. In exceptional circumstances, the Contracting Authority may, before the validity period expires, request that tenderers extend the validity of tenders for a specific period.

1. **Period of implementation of tasks**

120 days from signing the contract by both parties.

**SELECTION AND AWARD CRITERIA**

1. **Selection criteria**

According to the criteria used in section 12.2 of the Instructions to Tenderers.

1. **Award criteria**

The most economically advantageous tender is the technically compliant tender with the lowest price.

**TENDERING**

1. **How to obtain the tender dossier**

The tender dossier is available from [[https://www.sombor.rs/gradska-uprava/javne-nabavke-2/javne-nabavke-u-toku/](http://www.sombor.rs/)](https://www.sombor.rs/gradska-uprava/javne-nabavke-2/javne-nabavke-u-toku/). It is also available for inspection at the premises of the contracting authority, address as in point 5 above. Tenders must be submitted using the standard tender form included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to email: greenwayssombor@gmail.com or received by post or currier service on address: City of Sombor, Trg cara Urosa 1, 25000 Sombor, (mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier will be published at the latest 11 days before the submission deadline on the official City of Sombor web site  [<https://www.sombor.rs/gradska-uprava/javne-nabavke-2/javne-nabavke-u-toku/>](http://www.sombor.rs/)and/or sent to all tenderers via email.

1. **Deadline for submission of tenders**

The candidate/tenderer's attention is drawn to the fact that there are two different systems for sending applications/tenders, either by post or private mail service, or by hand delivery.

In the first case, the application/tender must be sent before the date and time limit for submission, as evidenced by the postmark or deposit slip[[1]](#footnote-1), but in the second case it is the acknowledgment of receipt given at the time of the delivery of the application/tender which will serve as proof.

**30.11.2018. at 12:00 local time.**

Any tender submitted to the contracting authority after this deadline will not be considered.

The contracting authority may, for reasons of administrative efficiency, reject any application or tender submitted on time to the postal service but received, for any reason beyond the contracting authority's control, after the effective date of approval of the short-list report or of the evaluation report, if accepting applications or tenders that were submitted on time but arrived late would considerably delay the evaluation procedure(for instance when applications or tenders are received after the evaluation committee has finished its works and evaluating them would imply re-calling the evaluation committee) or jeopardise decisions already taken and notified.

**How tenders may be submitted**

Tenders must be submitted in English exclusively to the contracting authority in a sealed envelope:

1. EITHER by post or by courier service, in which case the evidence shall be constituted by the postmark or the date of the deposit slip, to :

**City of Sombor**

**Trg cara Urosa no. 1**

**25000 Sombor**

1. OR **hand delivere**d by the participant in person or by an agent **directly** to the premises of the contracting authority in return for a **signed and dated receipt**, in which case the evidence shall be constituted by this acknowledgement of receipt, to:

**City of Sombor**

**Trg cara Urosa no. 1**

**25000 Sombor**

**Working days (from Monday to Friday) from 08:00 to 14:00 local time**

The **contract title** and the **publication reference** (see item 1 above) must be clearly marked on the envelope containing the application and must always be mentioned in all subsequent correspondence with the contracting authority.

**Tenders submitted by any other means will not be considered.**

By submitting a tender candidates accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received on the date upon which the contracting authority sends it to the electronic address referred to in the application.

1. **Tender opening session**

30.11.2018. at 13:00 local time in premises of the Contracting Authority, City of Sombor, Trg cara Urosa 1, 25000 Sombor, conference room no. 108.

1. **Language of the procedure**

**All written communications for this tender procedure and contract must be in English.**

1. **Repetition of similar works**

**Not applicable.**

1. **Legal basis[[2]](#footnote-2)**

Regulation(EU) No 236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action and Interreg-IPA CBC Hungary - Serbia See Annex A2 of the practical guide.

REGULATION (EU) No 231/2014 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 11 March 2014 establishing an Instrument for Pre-accession Assistance (IPA II)

COMMISSION IMPLEMENTING REGULATION (EU) No 447/2014 of 2 May 2014 on the specific rules for implementing Regulation (EU) No 231/2014 of the European Parliament and of the Council establishing an Instrument for Pre-accession assistance (IPA II).

1. It is recommended to use registered mail in case the postmark would not be readable. [↑](#footnote-ref-1)
2. Please state any specificity that might have an impact on rules on participation (such as geographic or thematic or long/short term). [↑](#footnote-ref-2)